

Wild West History Association Fort Smith Roundup 2021 Vendor/Exhibitor Information and Application

We are soliciting vendors and exhibitors for WWHA's Fort Smith Roundup to be held September 1-4, 2021 at Doubletree Fort Smith City Center, 700 Rogers, Ave., 479-783-1000 (give them group code WWH for discounted guest room rates). We are expecting a large attendance, most of whom are avid collectors. Table priority will be given to WWHA members. Tables will be reserved on a first-come basis with non-members having access to any remaining tables. Vendors/exhibitors may reserve up to three tables.

Vendor/exhibitor tables are available for \$100.00 each. Only 30 tables are available. Each table will be a standard six feet in length with two chairs. If a vendor/exhibitor orders multiple tables, they will be placed adjacent to one another. Sharing of one table by two vendors/exhibitors is allowed but must be paid in total by one person or business. Vendors/exhibitors will be responsible for their own covers for covering wares when not open; table skirts will be furnished.

Note: each table reserved allows you two name badges; additional guests or visitors must pay the daily attendance fee.

A set-up and tear-down schedule as well as a full schedule of events will be sent to each registered vendor/exhibitor. Primary table times will be Wednesday evening option, all-day Thursday, Thursday evening option, Friday evening option (Friday is bus tour day), and Saturday until noon. Vendors will be in the same room as all Roundup program events.

Vendor/exhibitor fees do not include any additional Roundup activities. Vendors/exhibitors who wish to participate in meal functions, bus tours, or other events will need to register to attend the Roundup.

Please fill-out the table application form (remember to keep a copy for yourself) and return it with your fee as soon as possible to Jean Smith, assistant treasurer, at the address shown on the application. Make your check or money order (in US funds) to WWHA and notate that it is for "Vendor/Exhibitor Table." Or, you may pay with PayPal: registration@wwharoundup.org.

Additional information regarding hotel rules, set-up and tear-down times, as well as advance delivery information for packages you wish to ship to the venue will be furnished to all registered vendors/exhibitors in a follow-up letter.

Remember: only the first 30 table reservations will be accepted and priority goes to WWHA members.

Please address any questions to Roundup chairs: Elizabeth Weathers, sacl@att.net; Charlotte Steele, charzoe14@gmail.com or Michael Wallis, wallis66@sophianplaza.net

We will look forward to seeing you in Fort Smith! If planning to stay at the host hotel, contact:

**Doubletree Fort Smith City Center
700 Rogers Ave. Fort Smith
479-783-1000**

Ask for Wild West History Association rates: group code WWH

Visit our web site www.wildwesthistory.org for latest information

Wild West History Association
Vendor/Exhibitor Application - Fort Smith Roundup
September 1-4, 2021

Business Name _____

Contact person _____

Full Name(s) for badges (limit two per table) _____

Mailing Address _____

Telephone used at Roundup: _____

E-mail address _____

Type of items to be sold _____

If Sharing with another vendor/exhibitor: (include name, contact information, and items to be sold)

Number of tables requested _____

Fee enclosed - \$100.00 per table (check or money order in US funds) _____

If a table is to be shared, please include all information for both parties. One check for full fees should be submitted with application. **Only 30 spaces will be available.** Please make a copy of this form for your own reference.

Send application and fees to:
Jean Smith, WWHA Assistant Treasurer
993 E. Jennings St.
Safford AZ 85546

For questions contact one of our Roundup Chairs:

Elizabeth Weathers, sael@att.net; Charlotte Steele, charzoe14@gmail.com or Michael Wallis, wallis66@sophianplaza.net

**Vendors/Exhibitors can draw early attention by advertising in the
Roundup Program which will be widely distributed in the
Fort Smith area in advance of the Roundup.**